

INSPIRING WORK SERIOUS PLAY



POSITION: PROJECT MANAGEMENT OFFICE (PMO) LEAD

DEPARTMENT: FINANCE

DURATION: 24 MONTHS CONTRACT

LOCATION: VIENTIANE HEAD OFFICE

ROLE OVERVIEW

The Project Management Office (PMO) Lead reports to the Finance Director and is responsible for the successful delivery of the standardized ERP template, internally referred to as Smart Core (Dynamics 365), rollout at Lao Brewery Company. The role leads local implementation activities, ensures alignment and operates in accordance with the Smart Core governance structure, and coordinates stakeholders, cross-functional teams, and vendors to achieve project objectives in time, at cost and with high quality.

WHAT YOU'LL BE DOING

- Lead local ERP deployment activities, testing, data migration, and cutover activities.
- Ensure local readiness and alignment with regional project timelines, standards, and objectives.
- Manage stakeholder communication and coordinate across business, IT, vendors, and regional/group teams.
- Provide clear project status, progress, dependencies, risks, and deliverables using PMO tools and governance processes. Support and deliver successful cutover execution, business continuity, hypercare, and transition to BAU operations.
- Drive change management, training, and user readiness activities.
- Monitor vendor performance and ensure delivery quality against agreed commitments.
- Provide administrative and operational support, including meetings, reporting, and onsite coordination

WHAT WE'RE LOOKING FOR

- Bachelor or master's degree in business, IT or a related field
- Minimum of 5 years of leadership experience and from working with ERP system, preferably Microsoft Dynamics 365.
- Proven experience delivering ERP implementation across the full lifecycle.
- Proven and successful experience in Project Management.
- Strong stakeholder management and ability to communicate clearly to technical and non-technical audiences
- Experience operating within governance models (Design Authority, Architecture Review Board, Change Control)
- Good in English language communication
- Experience from working in Brewing, FMCG, manufacturing or distribution industry is preferred but not required

OUR GROWTH CULTURE

Semper Ardens

- Always burning, striving for more
- Sets clear and stretch objectives and rigorously tracks delivery
- Seizes opportunities, embraces and drives change

Positive energy and compassion

- Proactively aligns self and team towards agreed priorities
- Actively promotes 'one-team' spirit and collaboration across functions

Consumer Passion

- Anticipates and acts on the needs of consumer/customer/society
- Always have the consumers interest at the heart of all decisions.

Decide fast and deliver with excellence

- Takes and executes decisions with quality and speed
- Plans effectively, sets priorities and puts ideas into practice
- Takes into account details and big picture when solving problems

Empower, support and grow our people

- Involves and inspires others and gives people responsibility
- Listens actively and wins others over to win-win solutions
- Detects and encourages talent and coaches towards company targets

HOW TO APPLY

Submit your updated CV and cover letter (in English) to recruitment@beerlao.la before the application deadline on **27th September 2026**. For more detail, please contact our recruitment team: Tel: 020 56556272.

BREWING FOR A BETTER TODAY AND TOMORROW

For us success has always been in the diverse mix of our people, our beers, and our brands. At Lao Brewery, we want to recruit and develop people with a global mindset, cultural understanding, and international experience to ensure that our organization stays agile, inclusive, and prepared for future growth. Only by acknowledging and harvesting from different perspectives and experiences, we will gain competitive advantage and leverage the effect of diversity for business growth. LBC aims to create equal access to opportunity regardless of social identity, and we encourage everyone to apply regardless of gender, nationality, race, religion, or any other characteristics protected by law.

